

# Ski for Life

RAISING AWARENESS AND PROMOTING MENTAL HEALTH, WELLBEING AND SUICIDE PREVENTION

MINUTES	SKI FOR LIFE INCORPORATED ANNUAL GENERAL MEETING
Location:	Online – Teams – <a href="#">link sent on registration via website</a>
Date / Time:	22 MAY 2023 19.00hrs (7.00pm SA Time)
Attendees:	H. Pepper, M. Facy, J. Kellock, H. Lawton-French, T. Wiseman, B. Dearlove, J. Parker, B. Miller, N. Anderson, A. Gogoll, M. Barrett, B. Pettingill, B. Watson, N. Komoll, A. Dearlove. D. Clifford. T. Wanganeen, M. Harvey. A. Facy
Apologies:	D. Ward, G. Kellock, K. Harvey
Minute Taker:	Executive Officer (A. Boston)

ITEM	Responsible	Motion	Duration
Welcome & Apologies	Chair		2 minutes
Declaration of any conflicts of interest for items on current agenda	Chair	<ul style="list-style-type: none"> <li>T. Wanganeen may have a conflict due to change in work roles.</li> <li>B. Pettingill may have a conflict relating to the motion to change the Rules</li> </ul>	2 Minutes
Minutes from Previous Annual General Meeting (20/06/2022)	Chair	Emailed SharePoint: <ul style="list-style-type: none"> <li>Acceptance of previous Minutes: Moved: J. Kellock Second: H. Lawton-French Carried</li> </ul>	2 Minutes
Business Arising (from previous minutes)	Chair/Executive Officer	<ul style="list-style-type: none"> <li>NIL</li> </ul>	5 Minutes
Correspondence in	Chair	<ul style="list-style-type: none"> <li>NIL</li> </ul>	2 Minutes
Correspondence out	Chair	<ul style="list-style-type: none"> <li>NIL</li> </ul>	5 minutes
Documents for Committee review	Executive Officer	<ul style="list-style-type: none"> <li>AGM Minutes 2022</li> <li>The Rules</li> <li>Annual Report</li> <li>Financial Report</li> <li>Appointment of Proxy form</li> </ul>	

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Date	Responsible Person	Meeting Actions	Status
		Review of actions from previous annual general meeting	

Reporting	Responsible	Item
Chair	M. Facy	<ul style="list-style-type: none"> <li>Report (attached)</li> <li>Acceptance of annual report: Moved: B. Dearlove Second: D. Clifford Carried</li> </ul>
Treasurer	M. Barrett	<ul style="list-style-type: none"> <li>Report:</li> <li>It was noted that finances are moving from spreadsheet to accounting program - Xero. This will take some time to transfer all the information but will give a better insight into where the money is going within the charity.</li> <li>Acceptance of financial statements: Moved: H. Lawton-French Second: B. Watson Carried</li> <li>Appointment of and questions to the auditor: Galpin's Lawyers Moved: J. Kellock Second: M. Barrett Carried</li> </ul>
Grants	A. Dearlove Bo Dearlove (Delivered by A. Dearlove and m. Facy	<ul style="list-style-type: none"> <li>Report: A. Dearlove was newly appointed to the role and is still finding his feet. The guidelines and the application forms were reviewed and streamlined to make it easier for grant applicants to determine the criteria to apply. This has gone up on the website. Grant Hub website had automatically put Ski for Life's grant up, without much information. This has been taken down now so that applicants need to go through the website to apply. The Grants committee meets quarterly, there are four rounds. Applications come in; the grants are reviewed</li> </ul>

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		<p>by the committee on a matrix which is based around the Ski for Life mission. Grants need to align with the Ski for Life mission and statement of what the charity is about. The grants that get approved by the grants committee are put forward to the general committee in a proposal to support.</p> <p>The grants committee may not endorse the entire amount of a grant requested, it could be a portion, as long as the money that gets distributed fits within the parameters of the grant application.</p> <p>The Grants committee is conscious of the amount of money that is held by Ski for Life, but also extremely conscious that the funds are going to the right place to do the right job.</p> <p>Over the past 12 months, 24 applications were submitted and reviewed. \$52,063.00 was distributed. An example of grants application projects include:</p> <ul style="list-style-type: none"> <li>- Community youth mentoring</li> <li>- Educating the community – mental health</li> <li>- Chew the fat, men’s event.</li> <li>- Children’s grief and lost program</li> <li>- Aboriginal Mental health first aid training participant placements</li> <li>- Men’s mental health podcast</li> <li>- Mental health presentation in the community</li> <li>- Participant placements at grief cam for children who have lost a parent.</li> </ul> <ul style="list-style-type: none"> <li>• Acceptance of Grants report: Moved: B. Dearlove Second: A. Facy Carried</li> <li>• Project Delivery: - refer to the Chair report.</li> </ul>
Questions to Executive Committee	M. Facy	<ul style="list-style-type: none"> <li>• J. Kellock queried the amount spent on grants – M. Facy confirmed it included monies spent on Ski for Life projects.</li> </ul>
Proposed Resolutions	M. Facy	<ul style="list-style-type: none"> <li>• Amendments to the Rules: <b>Motion:</b> Introduction of Rule 6.2.G</li> </ul>

		<p>Advisory roles such as ambassador, professional services and sub-committee roles supporting roles from voting committee members are non-voting committee members.                  Moved: J. Kellock    Second: J. Parker                  Carried</p> <ul style="list-style-type: none"> <li>Amendment Part 6.2.A  <b>Motion:</b> Amendment to Part 6.2.A                  Replace the secretary position with the executive officer position, which is a non-voting position.                  Moved: H. Lawton-French    Second: B. Miller                  Carried</li> </ul>
<b>Position of Chair</b>	J. Kellock	<ul style="list-style-type: none"> <li>M. Facy stepped aside from Chair.                      Position opened to the floor.                      Nil opposed – M. Facy to continue his term as Chair for 2023-2204</li> </ul>
<b>Committee Positions</b>	M. Facy	<p><b>Current positions:</b></p> <ul style="list-style-type: none"> <li>– 10x Committee positions</li> <li>– 1x Ambassador (Committee position)</li> <li>– 1x Professional (Committee position)</li> <li>– 1x Grant position (non-committee position)</li> <li>– Executive Officer (non-voting)</li> </ul> <p><b>Returning Committee Members with 1 or more Year Terms Remaining</b></p> <ul style="list-style-type: none"> <li>• A. Facy</li> <li>• B. Miller</li> <li>• T. Wiseman</li> <li>• M. Facy</li> </ul> <p><b>Committee Members eligible for Re-election</b></p> <ul style="list-style-type: none"> <li>• M. Barrett – nominated - Accepted.</li> <li>• A. Dearlove – nominated - Accepted.</li> <li>• B. Watson – nominated - Accepted.</li> </ul>

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		<ul style="list-style-type: none"> <li>• J. Parker – nominated - Accepted.</li> <li>• H. Lawton- French -nominated - Accepted.</li> <li>• B. Dearlove - nominated - Accepted.</li> </ul> <p><b>Committee positions eligible for Re-election.</b></p> <ul style="list-style-type: none"> <li>• Vice chair – B. Dearlove nominated, second: H. Lawton – French. – uncontested - Accepted</li> <li>• Treasurer – M. Barrett nominated, Second: D. Clifford – uncontested - accepted.</li> </ul> <p>Positions, to be nominated and appointed June General Meeting:</p> <ul style="list-style-type: none"> <li>• Events Co-ordinator</li> <li>• Merchandise – nominated B. Watson</li> <li>• Logistics support</li> <li>• Ambassador</li> <li>• Support Services</li> <li>• Grants Sub-committee.</li> </ul>
<b>General Business</b>	M. Facy	<b>June Meeting, A. Boston will be on leave. T. Wiseman to take minutes</b>

<b>Meeting Closed</b>	19.48hrs (7.48pm CST)
<b>Next Meeting</b>	12 <sup>th</sup> June 2023 19.00hrs (7.00pm CST)

MINUTES OF MEETING CONFIRMED

CHAIRPERSON: (Mark Facy ) \_\_\_\_\_

DATE: \_\_\_ / \_\_\_ 9 \_\_\_ / \_\_\_ 2023 \_\_\_

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## 2023 Chair Report

“Ski for life looks a little different”, from a broader community perspective and the decision to cancel our 2023 event this certainly is the case due to the absence of our iconic event however we have continued to make significant progress in many areas.

In my 2022 report we identified several priorities around governance, finance, reporting, supporting our project delivery programs, reviewing our strategic plan, positioning Ski for Life as a major contributor to the mental health wellbeing and suicide prevention space, I believe we have made significant progress laying strong foundations to position Ski for Life for continued growth.

During the past .... months many of you will have had contact or communication with our new executive officer Anita Boston. In October 2022 the position was advertised, with applications and enquiries received from both current Ski for Life members and external applicants. A short list of 2 applicants were identified by the executive and interviews held in person in Adelaide, a thank you to Helen for managing the process and providing the facilities.

On 14<sup>th</sup> November 2022 Anita accepted a 12 Month contract supplying executive Officer Services to Ski for Life Inc. The position is a .5 role and without doubt Anita’s drive and commitment has been pivotal paving the way for us to grow and deliver our brand and message into the future.

I would like to thank Anita for her commitment and application to gaining a sound understanding of the Ski for Life Mission.

## Our Iconic Event

The 2023 event was shaping up to be our biggest yet with 40 boats registered and a ballot conducted to fill the remaining positions after all previously attending teams were given the opportunity to participate. This was well received by all registering as a fair and reasonable process providing time to register and an unbiased selection process drawing teams from a hat – thanks to the Watt Family for hosting and Annie Facy for directing and managing the live streamed event.

Once again curve balls for the committee and the tough decision to cancel the 2023 event. The decision was initially based on our social and environmental responsibility and the safety of the participants. As the conditions deteriorated our concerns shifted to the supporting riverland communities and businesses associate with our event.

Our 2 community events held instead at cobdogla and renmark were well attended by around 12 teams over the two venues on the March long weekend. We were thrilled to be able to have Mary Obrian from Are You Bogged Mate at cobby and Mike and Ben at Renmark speaking and sharing their stories and messages around resilience and mateship in tough times we are very grateful for their time.

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Annual Appointed Positions		
<p><b>Professional Support Services</b></p> <p>Professional person working in the mental health sector. May be involved in a subcommittee. May be involved in event and outside of event programs Committee Person Person will have contacts and knowledge in the mental health sector.</p> <p><b>Is a member of the committee?</b> Motion to be a non-voting member</p>	<p><b>Ambassador</b></p> <p>Will be always at the forefront of our ideals. Will continue to get the message over about our aim and cause. Will be an active person with the event as well as the message outside of the event.</p> <p><b>Is a member of the committee.</b> Motion to be a non-voting member</p>	<p><b>Event Manager</b></p> <p>This is an appointed position of the committee. The key person is responsible for scheduling of the event, managing registrations, bookings for accommodation and catering, security, insurance, certificates &amp; collaborates with road &amp; boat crews.</p> <p><del>May have a sub-committee.</del></p> <p><b>Is a member of the committee</b></p>
<p><b>Chair</b></p> <p>Chairs meetings Media spokesperson Contact for enquiries and overall leader of the event and committee.</p> <p><b>Chair of the Executive</b></p>	<p><b>Vice Chair</b></p> <p>Support to the Chair Steps in when the Chair is unable to perform duties.</p> <p><b>Part of the Executive</b></p>	<p><b>PR/ Sponsorship</b></p> <p>Responsible for Sponsorship which includes the development of the sponsorship proforma. Contacting potential businesses. Organizes the media for the event and outside the event.</p> <p><del>May have a subcommittee.</del></p> <p><b>Committee Position</b></p>

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<p><b>Safety Officer</b></p> <p>Is responsible to ensure boat safety checks are done, all other risks have been addressed and is vigilant for safety considerations in planning and undertaking the event.</p> <p><b><u>Not</u> a Committee Position</b></p>	<p><b>Merchandise</b></p> <p>Manages the decisions, collation, and ordering of all merchandise in close liaison with the Event Manager.</p> <p>Manages merchandise trailer &amp; collaborates with committee around merchandise.</p> <p><b>Committee Position</b></p>	<p><b>Secretary</b></p> <p>Takes Minutes at all meetings and distributes within a week of meeting date. Prepares agendas, books meetings, and distributes a week prior to the upcoming meeting. Forwards all relevant correspondence. Follows up/ delegates request responses.</p> <p><b>Part of the Executive</b></p> <p><b>Motion to remove from committee.</b></p>
<p><b>Grants</b></p> <p>Manages the distribution, elevation, collation of grants and recommendations to committee for funding.</p> <p>Ensures the NGR - charity status requirements are met. Chairs Grants sub-committee.</p> <p><b>Committee Position</b></p>	<p><b>Logistics A</b></p> <p>Prepares route maps and instructions.</p> <p>Liaises with Event Manager and other delegates to plan details and timing for boat and road crew on the event.</p> <p>Manages licenses, locks, and timing of the event.</p> <p>May have a subcommittee.</p> <p><b>Committee Position</b></p>	<p><b>Website/ Marketing &amp; Social media</b></p> <p>Responsible for liaison for website adjustments.</p> <p>May have a subcommittee.</p> <p><b>Committee Position</b></p>